

MAINTENANCE WORKER

PURPOSE AND NATURE OF WORK

Work of this class involves maintenance and repair of buildings and auxiliary structures and repair and maintenance of a variety of mechanical and electrical equipment. Work is performed independently or as a member of a crew, depending on the nature of the task. Depending on area of assignment, routine tasks are given only general supervision or indirect supervision; however, special tasks are performed under close supervision. Employees of this class may exercise general supervision over the work of helpers and assist in training. All work is subject to review by a supervisor for compliance with standard procedures and specifications.

ILLUSTRATIVE EXAMPLES OF WORK (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Makes structural repairs to buildings and performs minor plumbing and electrical repairs. Installs electrical wiring and plumbing that does not require journeyman skills. Paints buildings and auxiliary structures and equipment. Occasionally repairs and maintains small combustion engines; inspects, maintains, and performs minor repairs on motors, pumps, and valves; changes bearings, packing, and seals. Repairs and maintains electric golf carts. May perform various welding tasks not requiring the skills of a journeyman welder. May occasionally supervise the work of helpers.

Performs related work as required.

NECESSARY KNOWLEDGES, ABILITIES, AND SKILLS (Depending on area of Assignment)

Knowledge of the materials, methods, procedures, tools, and equipment appropriate to the operational area to which assigned.

Knowledge of occupational hazards and safety precautions necessary in area of work assignment.

Knowledge of shop arithmetic.

Some knowledge of basic electricity, plumbing, and rough carpentry.

Ability to lift, maneuver, and manipulate heavy tools and equipment for extended periods, sometimes in confined spaces.

Ability to read; write; perform basic arithmetic as required by instructions, specifications, and estimation of material quantities; and follow blueprints and sketches.

Ability to perform a variety of semi-skilled and maintenance tasks.

Ability to establish and maintain effective relationships with superiors and other employees.

Skill in the use of tools, materials, and equipment used in the building, electrical, and mechanical trades.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from high school and experience in building, electrical, and mechanical trades; or any equivalent combination of experience and training.

SPECIAL NECESSARY QUALIFICATIONS (Depending on area of Assignment)

Possession of a valid Louisiana Driver's License.