

REGISTERED NURSE

PURPOSE AND NATURE OF WORK

This is responsible technical and administrative nursing work. The incumbent performs basic nursing services within the scope of their training and profession. In addition to all records and reports related to the nursing services, the incumbent provides technical support to the Juvenile Detention Home, or Lafayette Parish Health Unit. Incumbents work under the general supervision of the JDH Operations Manager, or Registered Nurse Supervisor, depending on area of assignment.

ILLUSTRATIVE EXAMPLES OF WORK (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Gives emergency first aid to employees or juvenile detainees who become injured or ill at the Detention Home, within specific guidelines. Performs general nursing duties in accordance with the Office of Public Health policies, programs and procedures in programs including but not limited to Immunizations, Reproductive Health, Sexually Transmitted Disease, Tuberculosis, & WIC (Women, Infants, and Children). Obtains medical histories, anthropometric measurements, appropriate blood samples for laboratory tests, interprets results, and provides treatment and appropriate intervention according to established policies and protocols. Conducts pre-admission health screens or schedules examinations with a physician or nurse practitioner. Performs pregnancy tests on female detainees at the Juvenile Detention Home. Administers medication in accordance with standing orders. Conducts health screens including but not limited to screening for high blood pressure, STDs, depression, and others as related Health Unit programs or the medical needs of Juvenile Detention Home detainees. Supervises the operation of the infirmary and administers the ordering and use of supplies and equipment. Participates in the formulation and implementation of administrative policy regarding health care with a physician, and/or JDH Operations Manager. Maintains an accurate daily log by recording observations, treatment, and disposition for most cases. Maintains individual medical records on each juvenile detainee or health unit client and keeps other records as required. Makes periodic reports and special reports as required. Educates patients on various health topics including, but not limited to personal hygiene, preventive health care, nutrition, pre & post natal care, parenting, tobacco awareness, early cancer detection, and breast-feeding. May assist in the promotion and teaching of first aid classes. May counsel juveniles or other clients with health problems and refer them to a physician. Stays informed of new medical developments by reading or researching professional medical literature. Assists in special community health programs such as flu vaccines, blood drive, etc. Serves as a collaborative resource in child abuse cases. May provide home visit support for home bound public health unit cases, such as taking blood draws, or dispensing medications. Collaborates with environmental health personnel and regional epidemiologist in collecting data, case management, follow-up, community education, and referral of groups and individuals infected with communicable disease. May respond to emergencies and public health threats, such as hurricanes, floods, or a pandemic flu. Performs related work as required.

NECESSARY KNOWLEDGE, ABILITIES, AND SKILLS

Knowledge of professional nursing principles including some knowledge of public health, psychiatric, preventative, treatment, infectious disease, or correctional nursing practices, depending on area of assignment.
Knowledge of the health hazards present at various City-Parish operations.
Ability to keep accurate medical records and prepare required reports.
Ability to relate well with patients and referring physicians.
Ability to maintain confidentiality of medical records.
Ability to maintain a current license.
Ability to report to work during public health emergencies, depending on area of assignment.

DESIRABLE TRAINING AND EXPERIENCE

Bachelor's degree in nursing, and professional experience as a registered nurse.

NECESSARY SPECIAL QUALIFICATION

Completion of a Louisiana State Board of Registered Nurses accredited program in nursing and a valid license to work as a registered nurse in the State of Louisiana.