



Civil Service Board

October 4, 2016

Elizabeth Henson  
*Chair*  
Ronald Landry  
*Vice-Chair*  
RoxAnne Chaisson-  
Pitre  
Edward Viguerie  
Rachelle Duhon

**NOTICE \*\*AMENDED\*\***

City-Parish Civil Service Board Meeting  
Wednesday, October 12, 2016  
5:30 P.M.  
Civil Service Office  
705 West University Avenue

Adam Marcantel  
*Civil Service Director*

1. Public comments announcement.
2. Approval of minutes of the August 29, 2016 meeting
3. Public Hearing on proposed change to Civil Service Rule VI.3.1.H.3, removing expired provisions of this rule.
4. Public Hearing on proposed change to Civil Service Rule IV.1.9, allowing a hire/job change to occur at the budgeted rate and allow the Department to seek funding to increase the employee's pay to the approved rate, should the Department choose to do so.
5. Public Hearing on proposed change to Civil Service Rule VI.2.2A – 2.2E, changing the conditions under which additional names could be requested after initial certification.
6. Semi-annual classification and pay recommendations:
  - a. Recommendation to change the title of the class Chief Communications Business Analyst to Communications Support Services Administrator and change the pay range assignment of said class from COM 8 (\$28.52-\$35.65-\$42.78) to COM 10 (\$34.00-\$42.49-\$50.99), with an increase the pay for the incumbent.
  - b. Recommendation to adopt the class VoIP Specialist, pay range COM 9 (\$30.45-\$38.07-\$45.68).
  - c. Recommendation to abolish the vacant class Chief Communications Systems Operator.
  - d. Recommendation to adopt the class Library Information Services and Technology Manager, pay range IS 7 (\$27.51-\$34.39-\$41.27).
  - e. Recommendation to adopt the class Library Technical Supervisor, pay range IS 6 (\$23.83-\$29.79-\$35.74).
  - f. Recommendation to adopt the class Construction Inspector II, pay range GEN 10 (\$20.35-\$25.44-\$30.53).
  - g. Recommendation to adopt the class Construction Inspector III, pay range GEN 11 (\$22.76-\$28.44-\$34.13).



**Office of the City-Parish Civil Service**  
*Bureau du Fonction Publique de Ville-Paroisse*

- h. Recommendation to reallocate an encumbered position in the Civil Service Department, currently in the class Compensation Analyst to the class Civil Service Business Partner and to reclassify the incumbent accordingly with an increase in pay.
- i. Recommendation to reallocate an encumbered position in the Civil Service Department, currently in the class Examination Analyst to the class Civil Service Business Partner and to reclassify the incumbent accordingly with an increase in pay.

Submitted by:

A handwritten signature in black ink, appearing to read "Adam Marcantel".

Adam Marcantel  
Civil Service Director

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