

## **TREE TRIMMING SUPERVISOR**

### **PURPOSE AND NATURE OF WORK**

Position is responsible for support services required by the electric power distribution section of Lafayette Utilities System, which includes the activities of several contracted tree trimming crews and providing support to the twenty-four hour line maintenance dispatching. Purpose of work is to ensure avoidance of power outages due to tree contacting overhead conductors, prompt response to problems reported by customers, and maintaining good relations with customers and property owners. Position reports to the Transmission and Distribution Supervisor and has supervisory responsibilities for a small staff of T & D Arborists.

**ILLUSTRATIVE EXAMPLES OF WORK:** (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Prepares and administers a tree trimming program to prevent trees from contacting conductors, based on circuit, customer and engineering priorities. Plans, schedules and assigns work of contracted tree trimming crews, inspects work, prepares invoices and time sheets, and handles difficult customer relations situations. Supports the work of arborists/line clearance technicians by visiting customers, offering assistance and facilitating agreements between property owners and the Utility regarding tree trimming. Supports the work of a small staff of dispatchers engaged in outage responses, switching orders, monitoring work in progress and lifting line clearances. May train and serve as dispatcher and provides assistance to them twenty-four hours per day.

Performs related work as required.

### **NECESSARY KNOWLEDGE, ABILITIES, AND SKILLS**

Considerable knowledge of the overhead electric transmission and distribution system locations, characteristics and priorities and related to tree trimming requirements.

Knowledge of electric transmission and distribution system characteristics as required to dispatch technicians in response to problems, accidents and outages.

Knowledge of Public Bid contract procedures, the general requirements for such contracts, methods of processing payments, and related matters.

Ability to establish and maintain effective working relationships with property owners, customers, tree trimming contractors, line crews, dispatchers, engineering staff, other city-parish departments and/or other utilities.

### **DESIRABLE EDUCATION AND EXPERIENCE**

Graduation from high school supplemented by formal training in electric power distribution technology, and considerable working experience in electric power distribution support services such as dispatching, tree trimming and service contract administration; or an equivalent combination of training and experience. Certification as a Utility Arborist.

