

HEARING EXAMINER VARIANCE REQUEST CHECKLIST

- Completed variance request application
- Five (5) copies of the site plan, drawn to scale, indicating the requested variance
- One (1) copy of the site plan reduced to 8 ½” x 11” paper
- Filing Fee of \$300 (made payable to Lafayette Consolidated Government):
- Recordation Fee of \$135(or greater, if actual recording costs exceed \$135)**
- Completed Affidavit of Ownership
- Proof of Ownership of Property
- Any Applicable Power of Attorney document of signature authority documents
- Names and addresses of all property owners with 300’, including those property owners across all adjacent streets on mailing labels, as well as mailing labels for the subject property owner/applicant and surveyor. Mailing labels must be typed on Avery 5160 format and e-mailed to Leticia Leblanc at leticial@LafayetteLA.gov. Failure to e-mail the mailing labels will result in deferring the variance request from the next Hearing Examiner Agenda.

HEARING EXAMINER SCHEDULE – 2018

Meeting Time: 8:30 a.m.
220 West Willow Street, Building B
Lafayette, LA 70501

<u>Submittal Deadline</u>	<u>Comments to Applicant</u>	<u>Hearing Date</u>
December 15, 2017	January 11, 2018	January 12, 2018
January 5, 2018	January 25, 2018	January 26, 2018
January 19, 2018	February 8, 2018	February 9, 2018
February 2, 2018	February 22, 2018	February 23, 2018
February 16, 2018	March 8, 2018	March 9, 2018
March 2, 2018	March 22, 2018	March 23, 2018
March 16, 2018	April 12, 2018	April 13, 2018
April 6, 2018	April 26, 2018	April 27, 2018
April 20, 2018	May 10, 2018	May 11, 2018
May 4, 2018	May 24, 2018	May 25, 2018
May 18, 2018	June 7, 2018	June 8, 2018
June 1, 2018	June 21, 2018	June 22, 2018
June 15, 2018	July 12, 2018	July 13, 2018
July 6, 2018	July 26, 2018	July 27, 2018
July 20, 2018	August 9, 2018	August 10, 2018
August 3, 2018	August 23, 2018	August 24, 2018
August 17, 2018	September 6, 2018	September 7, 2018
August 30, 2018	September 20, 2018	September 21, 2018
September 14, 2018	October 4, 2018	October 5, 2018
September 28, 2018	October 18, 2018	October 19, 2018
October 12, 2018	November 1, 2018	November 2, 2018
October 26, 2018	November 15, 2018	November 16, 2018

November 9, 2018

December 6, 2018

December 7, 2018

November 30, 2018

December 20, 2018

December 21, 2018

ALL SUBMITTALS ARE DUE TO THE DEVELOPMENT DEPARTMENT BY NOON ON THE DAY LISTED