

GENERAL INSTRUCTIONS
APPLICATION FOR HISTORIC DESIGNATION
LAFAYETTE PRESERVATION COMMISSION

1. NATURE OF HISTORIC DESIGNATION

The purpose for Historic Designation is to promote the protection, enhancement and perpetuation of places, districts, sites, buildings, structures, and works of public art having a special historic, cultural or aesthetic significance, interest, or value. The Lafayette Preservation Commission shall review and identify potential historic assets and consider them for historic designation and inclusion in the Lafayette City-Parish Historic Register.

Types of Historic Designation:

- **Historic Neighborhood** – a neighborhood or subdivision developed before 1945 that has historic and/or architectural significance
- **Historic Landmark** – a building, over 50 years old, that meets the eligibility criteria for listing in the National Register of Historic Places
- **Historic Property** – a building over 50 years old, that exemplifies a significant historic person, architect, architectural type, method of construction, culture, aesthetic, heritage, and/or grouping of buildings
- **Historic Cultural Resource** – a permanently-installed and historically-significant place, sign, bell, structure, artwork, example of workmanship, or related grouping

2. FEE

No fees are required.

3. ATTENDANCE

Applicants and/or historic home owners are not required to be present at the meeting but are encouraged to attend to discuss historic details and to answer any questions that may be raised at the meeting.

If you have any questions, or need help filling out this form, please call the Preservation Coordinator at (337) 291-8431 or (337) 291-8445.

**APPLICATION FOR DESIGNATION OF
HISTORIC NEIGHBORHOOD, BUILDING, OR CULTURAL RESOURCE**

1. Requested Historic Status (Historic Neighborhood, Historic Landmark, Historic Property, or Historic Cultural Resource):

2. Name of Property Owner (not required for designation of historic neighborhoods):

Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____ Email: _____

3. Name of Applicant(s): _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____ Email: _____

4. Address, Legal Description of Property, and/or Neighborhood Boundaries

5. Historic Evidence, Reasons, and/or Justifications for Historic Designation:

LAFAYETTE PRESERVATION COMMISSION

OWNERS' APPROVAL OF HISTORIC DESIGNATION

Address, Legal Description of Property, and/or Neighborhood Boundaries of proposed Historic Neighborhood, Historic Landmark, Historic Property, or Historic Cultural Resource

REQUESTED NAME OF HISTORIC ASSET

(Name to be approved or modified by Preservation Commission during designation hearing.)

Please check one:

<input type="checkbox"/> Historic Neighborhood

Or

<input type="checkbox"/> Historic Landmark, Historic Property, or Historic Cultural Resource
I, _____, the undersigned, hereby certify that I am the Please Print Name
legal owner or the legal owner's representative of the above-referenced historic asset.
Furthermore, I approve the historic designation of the above-referenced historic asset to be included in the official Lafayette City-Parish Register of Historic Properties, and I consent to allow the appropriate City-Parish employees to visit the property described in this historic designation request to inspect and photograph the site.

Signature of Owner or Owner's Representative Date

LAFAYETTE PRESERVATION COMMISSION
2017 MEETING DATES

JANUARY	January 19, 2017
FEBRUARY	February 16, 2017
MARCH	March 16, 2017
APRIL	April 20 2017
MAY	May 18, 2017
JUNE	June 15, 2017
JULY	July 20, 2017
AUGUST	August 17, 2017
SEPTEMBER	September 21, 2017
OCTOBER	October 19, 2017
NOVEMBER	November 16, 2017
DECEMBER	No Scheduled Meeting

ALL MEETINGS ARE HELD AT 3:00 PM
ON THE THIRD THURSDAY OF THE MONTH AT:

PLANNING, ZONING, & DEVELOPMENT AUDITORIUM
220 WEST WILLOW STREET, BUILDING B
LAFAYETTE, LOUISIANA 70501

**LAFAYETTE PRESERVATION COMMISSION
2017 MEMBERSHIP**

MEMBER	TERM EXPIRES
Sonya LaComb-Boudreaux, Chair	08/31/2018
Bill Hunter, Vice Chair	08/31/2017
Andrea Veron, Secretary	08/31/2018
Caroline Ancelet	11/19/2020
Eric Crozier	6/30/2021
Ann Marie Hightower	08/31/2017

All correspondence with Preservation Commission members shall be directed through the Department of Planning, Zoning and Development at (337) 291-8445, mailing address:

Lafayette Consolidated Government
Department of Planning, Zoning & Development
Preservation Commission
220 West Willow Street, Building B
Lafayette, Louisiana 70501

(6) Criteria for Designation of Historic Assets

- a. The Lafayette Preservation Commission shall review and identify potential landmarks and adopt procedures to consider them for designation as Historic Assets as specified herein.
- b. Four types of designation are used for Historic Assets
 1. Historic Neighborhood
 2. Historic Landmark
 3. Historic Property
 4. Cultural Resource
- c. The factors to be considered by the Lafayette Preservation Commission in determining whether a particular subdivision should be designated as a ***Lafayette Historic Neighborhood*** shall include, but need not be limited to, the following:
 1. Its location is the site of a subdivision that was surveyed and recorded in the Lafayette Parish Courthouse before 1945, with a concentration of buildings contained therein that were constructed in or moved to the development before 1945.
 2. It is identified with a person or persons who significantly contributed to the history, culture, or development of the Parish of Lafayette, State of Louisiana, or the United States;
 3. It exemplifies the culture, economic, social or aesthetic heritage of the Parish of Lafayette;
 4. It embodies distinguishing characteristics of an architectural type of style or represents the work of an architect or master builder on a local level whose individual work is a fine example of a period, a type, a method of construction, or the use of a native material;
 5. It occupies a unique location or possesses a singular physical characteristic that makes it an established or familiar visual feature in the Lafayette community; and
 6. It is part of a group of related properties in an area which attains significance by being part of or related to a square, park or other distinctive area which exemplifies an historical period, cultural connection, or architectural motif unique to the development of the Parish of Lafayette;

- d. The factors to be considered by the Lafayette Preservation Commission in determining whether a particular property should be designated as a **Lafayette Historic Landmark** shall include, but need not be limited to the following:
 - 1. It constitutes a determination of eligibility for listing in the National Register of Historic Places, because it was evaluated under the National Register criteria and found to meet them.
 - 2. Its location is the site of a significant historic event.
 - 3. Meets criteria listed above in Section 6, Paragraph c, Numbers 2 through 6.
- e. The factors to be considered by the Lafayette Preservation Commission in determining whether a particular property should be designated as a **Historic Property** shall include, but need not be limited to, the following:
 - 1. Its location is the site of a significant historic event;
 - 2. It is a building identified with a person or persons who significantly contributed to the history, culture, or development of the Parish of Lafayette, State of Louisiana, or the United States;
 - 3. It is a building that exemplifies the culture, economic, social or aesthetic heritage of the Parish of Lafayette;
 - 4. It is a building that embodies distinguishing characteristics of an architectural type of style or represents the work of an architect or master builder on a local level whose individual work is a fine example of a period, a type, a method of construction, or the use of a native material;
 - 5. It is a building that occupies a unique location or possesses a singular physical characteristic that makes it an established or familiar visual feature in the Lafayette community; and
 - 6. It is a building that is part of a group of related properties in an area which attains significance by being part of or related to a square, park or other distinctive area which exemplifies an historical period, cultural connection, or architectural motif unique to the development of the Parish of Lafayette;
- f. The factors to be considered by the Lafayette Preservation Commission in determining whether a particular item should be designated as a **Historic Cultural Resource** shall include, but need not be limited to, the following:
 - 1. It is a sign, bell, structure, or piece of art or workmanship that is permanently installed at the site of a significant historic event, or is identified with a person or persons who has/have made a significant contribution to the history, culture or development of Lafayette, or commemorates a significant event or cultural characteristic, or history or development of Lafayette;
 - 2. It is a building, that is identified with a person or persons who significantly contributed to the history, culture, or development of the City or Parish of Lafayette, and is not necessarily of Statewide or National Significance and does not necessarily embody distinguishing characteristics of an architectural style, a master builder, an architectural period or type, method of construction or use of a native material.

3. Meets criteria listed above in Section 6, Paragraph c, Numbers 3, 5, and 6.
- g. Any structure, property, site, object, or area that meets one or more of the above criteria shall also have sufficient integrity of location, design, materials, and workmanship to make it worthy of preservation or restoration.
- h. Generally, a property must be a minimum of fifty (50) years old to be considered for nomination for Historic Property designation. However, properties achieving particular significance in the community within the past fifty (50) years will be considered for nomination at the discretion of the Lafayette Preservation Commission.
- i. The Lafayette Preservation Commission shall not consider interior arrangement or the use of a designated Historic Property.
- j. All properties in the Parish of Lafayette listed on the National Register of Historic Places shall be considered for Historic designation.