

## **BUS OPERATOR**

### **PURPOSE AND NATURE OF WORK**

This is work driving a bus to transport fare-paying passengers over established routes according to a time schedule. The work requires the safe and efficient operation of buses and courteous treatment of passengers. It is performed under the general supervision of a Transit Supervisor or Assistant Transit Supervisor.

**ILLUSTRATIVE EXAMPLES OF WORK** (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Drives bus over a prescribed route according to a time schedule, picking up and discharging passengers at regular stops; drives bus providing special charter services. Collects fares and issues transfers; provides information on routes, schedules, transfer points and street locations. Completes driver's daily report and submits it to the superior. Performs related work as required.

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### **NECESSARY KNOWLEDGES, ABILITIES, AND SKILLS**

Knowledge of laws, ordinances, rules, and regulations governing the operation of buses on City streets.

Knowledge of traffic hazards and the safety precautions necessary to decrease the probability of accidents.

Knowledge of City geography and street locations.

Ability to understand and follow oral and written instructions.

Ability to be courteous to people under difficult situations.

Ability to obtain and renew the appropriate class of Louisiana commercial driver's license.

Ability to establish and maintain effective relationships with superiors and other employees.

Skill in operating a large passenger vehicle under heavy traffic conditions.

### **DESIRABLE TRAINING AND EXPERIENCE**

Graduation from high school and experience in the operation of a large motor vehicle, preferably including some experience in the operation of passenger buses; or any equivalent combination of training and experience.

### **NECESSARY SPECIAL QUALIFICATIONS**

1. Possession of the appropriate class commercial driver's license and endorsements as issued by the State of Louisiana.
2. Applicants must have at least a valid Commercial Driver's License or CDL permit to apply and test, but must obtain a Louisiana CDL with endorsements, prior to hire