

Class Code: 5335

Revised: 11/23/08

Air Quality Compliance Administrator

Purpose and Nature of Work:

Position in the classification is responsible for the utility system's continuing compliance with all applicable air emission regulations from power plant generation units, representing its interests in the formulation of regulations, as well as developing a program for all areas of electric transmission, distribution, environmental compliance for the future. Position exercises signature authority for all applicable permitting, reporting and compliance certifications, and has supervisory responsibilities for a small technical staff.

Illustrative Examples of Work: (Note: These examples are intended only to illustrate the various types of work performed by incumbents of this class. All the duties performed may not be listed.)

Researches and identifies federal, state laws governing activities of electric utilities that affect the environment; identifies agencies, commissions and governmental bodies that formulate and administer rules / regulations under those laws, their reporting and compliance requirements, plans, directs and organizes work of the utility to comply with those requirements. Disseminates information and coordinates with operating division managers to gain support and participation in gathering, collating data for reports, in modifying equipment and operations consistently with environmental regulation. Plans budgets supervises and assures quality of environmental compliance activities.

Participates in gathering samples, data, analysis, and report preparation. Participates in analyses of emissions, discharges, spills and cost effectiveness of prevention, cleanup, mitigation. Represents utility at meetings on proposed regulations, attends legislative committee hearings, provides testimony / presentations regarding proposed regulations. Manages permit acquisition, renewals, including Title V (Clean Air Act Amendment) Permits, Acid Rain Permit, and / or Louisiana Pollutant Discharge Elimination System (Clean Water Act, Title 40 CFR) permits. Has signature authority of all applicable permitting, reporting, and compliance certification requirements. Performs related work as required.

Necessary Knowledge, Abilities and Skills:

Thorough knowledge of federal, state and local environmental regulations, enforcement agencies and permitting / reporting requirements.

Thorough knowledge of hazardous materials notification standards, electric generation / transmission / distribution materials and methods as related to hazardous materials.

Thorough knowledge of emissions allowance market practices.

Knowledge of combustion air emission sources and applicable emission controls, and source tests and methods.

Knowledge of basic organic chemistry, laboratory assays and toxicology related to industrial environmental, safety and health concerns.

Ability to use standard office computers and applications.

Ability to form and maintain productive business relationships with regulatory agency staff, utility managers, employees and consultants.

Desired Education and Experience Qualifications:

Baccalaureate degree in Environmental Sciences, Chemistry, the natural sciences or field related to plant and process engineering, and extensive working experience electric generation facility operations involving air emissions permitting, compliance monitoring, record keeping and reporting, or an equivalent combination.