SafeLight Lafayette

PHOTO ENFORCEMENT PROGRAM
NOTICE OF VIOLATION

NOTICE NUMBER: LARXXXXXXX

The Lafayette Consolidated Government has a red light photo enforcement program in effect to reduce the number of red light running violations. As you can see from the photos to the right, a vehicle registered in your name and described below has been photographed running a red light.

DATE OF VIOLATION:	TIME OF VIOLATION:	
NAME *(First, Middle, Last)*		
ADDRESS *(Street, Apt #)*		
CITY	STATE	ZIP
VEH. LIC. NO.	VEH. STATE	VEH. YEAR
VEH. MAKE	VEH. BODY	REG. YEAR
PENALTY AMOUNT $125.00	ORDINANCE Lafayette City-Parish Consolidated Government (LCPCG) Code of Ordinances, Chapter 86, Article X, Division 1	DESCRIPTION Proceeding into the Intersection After the Light Turns Red, ("Red Light Running")
LOCATION OF VIOLATION		
YOU MUST RESPOND TO THIS NOTICE ON OR BEFORE: DATE:		
REGISTERED OWNER *(First, Middle, Last)*		
ADDRESS *(Street, Apt #)*		
CITY	STATE	ZIP

PLEASE NOTE THE RECORDED IMAGES CONSTITUTE EVIDENCE OF A VIOLATION OF LCPCG CODE OF ORDINANCES, CHAPTER 86, ARTICLE X, DIVISION 1.

BASED UPON MY REVIEW AND INSPECTION OF THE RECORDED IMAGES, I STATE A VIOLATION OF LCPCG CODE OF ORDINANCES, CHAPTER 86, ARTICLE X, DIVISION 1 OCCURRED.

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF LOUISIANA THE FOREGOING STATEMENT IS TRUE AND CORRECT.

_____ _____
DATE ISSUED SAFELIGHT LAFAYETTE PROGRAM REPRESENTATIVE

Note: As the registered owner of the vehicle described in this Notice, you are responsible for paying this penalty by [insert respond-by date]. Failure to respond to this notice will result in a late penalty equal to 50% of the original civil penalty. This late penalty is added to the original civil penalty. The total will become due and payable if you fail to respond to this notice by the time noted.

Scene A

Scene B

Face

Zoomed Plate

INSTRUCTION PAGE

1. **Reason You Received This Notice:**
   A vehicle registered in your name was photographed running a red light, or the registered owner of this vehicle has named you in an Affidavit as having the care, custody, or control of the photographed vehicle at the time of the violation. This is a notice of violation of Lafayette City-Parish Consolidated Government (LCPCG) Code of Ordinances, Chapter 86, Article X, Division 1 – Red Light Running.

Please read the instructions below regarding how to respond to this Notice. For all other questions and/or information, contact the *Safe*Light Lafayette Program Customer Service Center at 1-337-265-2520 Monday – Friday from 8:00 am – 6:00 pm (Central Time) or toll free at 1-888-264-2520.

2. **You Must Select One of the Following Options (A, B, or C). Complete one of the coupons on the Options Page and return the coupon in the enclosed envelope. Make sure the mailing address on the reverse side of the coupon appears in the window of the enclosed envelope. No record of this violation will be sent to your insurance company or to the Department of Public Safety, Division of Motor Vehicles.**

   A. **Payment Methods.** As the registered owner or person having the care, custody, or control of the vehicle described in this Notice, we have no choice but to hold you responsible for paying a civil penalty on or before [insert respond-by date]. No record of this violation will be sent to your insurance company or the Department of Public Safety, Division of Motor Vehicles. If you were not the driver at the time of the violation, you may choose to complete the Affidavit on Option B of the mail-in coupon on Page 2 of this Notice and indicate who had the care, custody or control of this vehicle at the time of the violation.
      - Payments by cash, personal check, money order or Visa/MasterCard are accepted.
      - Please do not send cash through the mail. Cash payments are only accepted at the local office.
      - Make check or money order payable to "*Safe*Light Lafayette" and mail in the enclosed envelope along with the payment coupon Option A of page 2. Send to PO Box 88060, Lafayette, LA, 70598-8060.
      - Visa/MasterCard payments may be made at www.photonotice.com (enter city code LFYETT) or by calling 337-265-2520.
      - Failure to pay the civil penalty on or before the date in Paragraph "A" above shall result in a late penalty. This late penalty is a civil penalty added to the original civil penalty and is equal to 50% of the original civil penalty. The total will become due and payable if you fail to respond to this notice on or before the time noted.
      - A person may pay the civil penalty in lieu of appearing at an administrative adjudication hearing.
      - An additional $25.00 administrative fee will be assessed for rejected or declined payments.

   B. **Affidavit: Identify other responsible person, Vehicle Sold or Stolen.** It is sufficient evidence under LCPCG Code of Ordinances, Chapter 86, Article X, Division 1 – Red Light Running that the person registered as the owner of the vehicle was operating the vehicle at the time of the civil violation. However, the owner may assign liability for this civil violation to the person who had the care, custody or control of the vehicle at the time of the civil violation, if the Affidavit of Non-Responsibility (Option B coupon on page 2) is completed (including having it notarized) and returned on or before [insert respond-by date]. You may mail the Affidavit of Non-Responsibility **in the enclosed envelope** to the Customer Service Center, 850 Kaliste Saloom Road, Suite 104, Lafayette, LA 70508 or fax it to 337-265-2518.
      - If the vehicle was sold / transferred prior to the date of violation, you must include a copy of the transfer of sale along with the notarized Affidavit of Non-Responsibility.
      - If the vehicle or license plate was reported stolen at the time of the violation, you must submit a copy of the police report along with the notarized Affidavit of Non-Responsibility.

   C. **Right to a Hearing.** You have the right to contest the imposition of the civil penalty in an administrative adjudication hearing:

      To schedule a hearing and have the matter reviewed by an Adjudicator you are required to do the following:
      - Mail the Request for Hearing Coupon (Option C on page 2) **in the enclosed envelope** to the *Safe*Light Lafayette Customer Service Center, 850 Kaliste Saloom Road, Suite 104, Lafayette, LA 70508 or fax it to 337-265-2518. Please include your phone number. You will be contacted to schedule a date, time, and place to appear. A person who is found responsible after an administrative hearing or fails to appear at a scheduled hearing shall incur an additional $30.00 adjudication fee, in addition to all other penalties which are due per LCPCG Code of Ordinances, Chapter 86, Article X, Division 1 – Red Light Running.
      - Please ensure your hearing request is submitted on or before [insert the respond-by date].
      - Payment of the civil penalty, late penalty, and/or the adjudication fee is due within 30 days of the finding of liability.

3. Failure to pay the civil penalty, contest liability or appear at a scheduled administrative adjudication hearing is a waiver of the right to appeal under LCPCG Code of Ordinances, Chapter 86, Article X, Division 1 – Red Light Running.

4. View Violation on the Internet
   The violation has been captured on video and is available to be viewed on the Internet at: **www.photonotice.com (Enter City Code: LFYETT).** The video is available online for 90 days from the date of violation.

   If you do not have access to a computer, you may the view the video at the following locations:
   - Customer Service Center, 850 Kaliste Saloom Road, Suite 104, Lafayette, LA 70508. Call 1-337-265-2520 or toll free at 1-888-264-2520 to schedule an appointment on **Monday – Friday from 8:00 am – 6:00 pm (Central Time).**
   - Public Libraries. Please refer to your phone book for the library most convenient to you.