



Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Professional Services Review Committee **DATE:** June 30, 2016

THRU: Lowell Duhon

FROM: Tom Carroll

SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE
CALL FOR COMMITTEE MEETING

A meeting of the Professional Services Review Committee is being called for **Tuesday, July 5, 2016 at 5:00 p.m.**, in the Small Briefing Room in the Council Chambers at City Hall. The purpose of the meeting is to make selections for the following:

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation</u>
Water and Wastewater Plant Facilities (LUS) Electrical Engineer	\$50,000	Allain & Associates

A handwritten signature in black ink, appearing to read 'Thomas R. Carroll, III'.

Thomas R. Carroll, III, P.E., P.L.S.
Public Works Director

SCOPE OF SERVICES

WATER AND WASTEWATER PLANT FACILITIES – Provide electrical engineering services on an as-needed basis for requested services as they become necessary