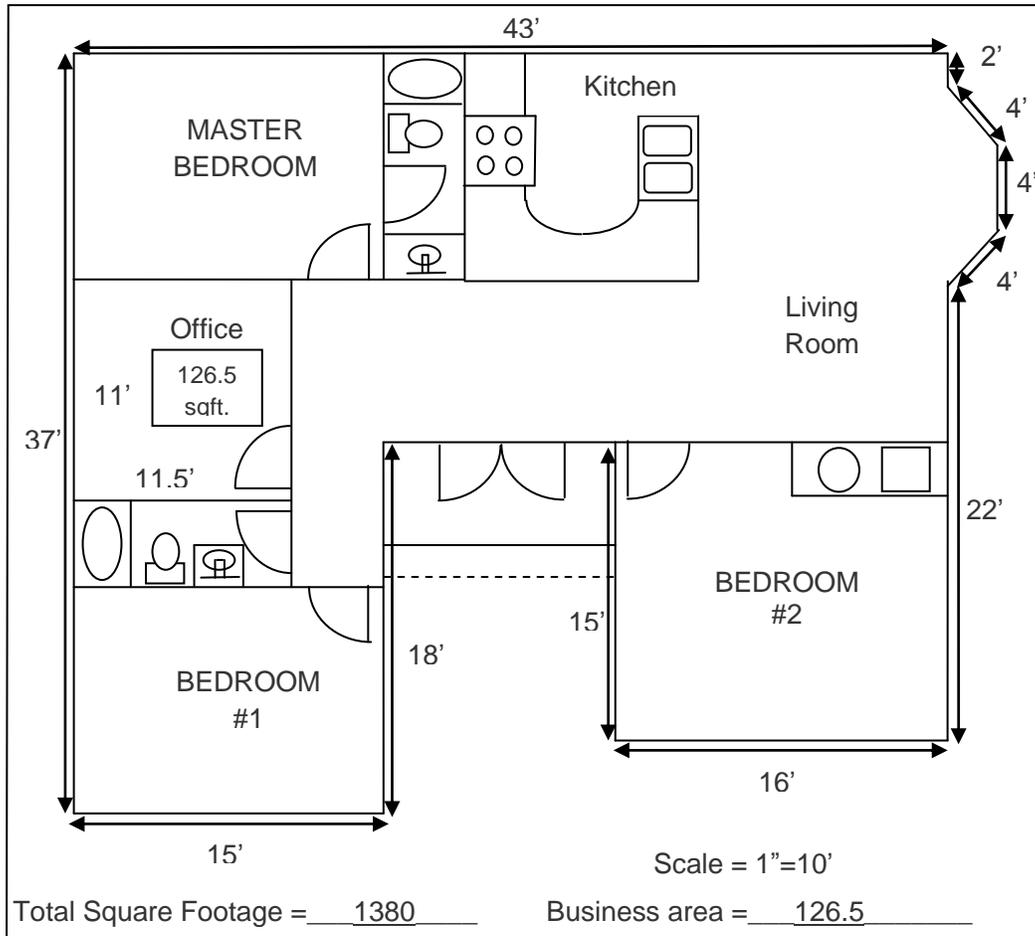


# LAFAYETE CONSOLIDATED GOVERNMENT

## CITY OF LAFAYETTE

### Home Occupation Application



**For additional information regarding Home Occupations, contact:**

**Planning, Zoning and Development Department**

**220 West Willow Street, Building B**

**Lafayette, Louisiana 70501**

**337.291.8445**

[Http://www.lafayettela.gov](http://www.lafayettela.gov)



## **CERTIFICATE OF OCCUPANCY**

### **HOME OCCUPATION**

The following explains the procedure to insure the processing of your application form.

1. You must secure approval of the application form from the Planning, Zoning and Development Department located in the Clifton Chenier Center, 220 W. Willow Street, Bldg. B.
2. If the application is approved, you will pay the application fee of one hundred (\$100) dollars. You will receive a receipt.
3. Within ten (10) working days, a representative of the Fire Department (337.291.8704) will call you to schedule an appointment to inspect the place of business. You or your representative will be required to be present at the inspection.
4. After the Fire Department has completed the inspection and all pertinent paper work is completed, the Customer Service Division (337.291.8065) will notify you to return to their office in Lafayette Consolidated Government Building, 705 W. University Avenue, to receive your Certificate of Occupancy and pay any other fees required.
5. If you have any questions concerning, the application process, you may contact the Planning, Zoning and Development Department at 337.291.8445 for more information.

## 89-83 Home Occupations

↔ *Use Category (§ 89-21 Use Table): Accessory – Home occupation*

☞ *Purpose: this section protects and maintains the residential character of established neighborhoods while recognizing that particular professional and limited business activities are traditionally and inoffensively carried on in the home.*

**(a) Applicability.** This section applies to –

- (1) any home occupation in the City of Lafayette,
- (2) that is located in the “A,” “RS,” or “RM” districts. Any permitted non-residential use is allowed in any other zoning district.

**(b) Permitted Home Occupations.**

- (1) Permitted home occupations are limited to those established in Table 89-82-1 below.
- (2) Uses allowed as a principal or accessory use in the applicable district in the Use Table (§ 89-21), other than residential child care facilities, are not subject to the requirements of this section.

**(c) Location**

- (1) A home occupation, including any related equipment, materials, and supplies, shall be conducted solely within the dwelling unit.
- (2) No exterior storage of equipment, materials, or supplies is allowed in connection with the home occupation.

**(d) Area.** Home occupations, with the exception of residential child-care facilities, may occupy up to 10% of the gross floor area of the dwelling unit (excluding attached or detached garages and accessory buildings.)

**(e) Signs**

- (1) No advertising, display, or other exterior indications of a home occupation is allowed on the premises, other than one sign attached to the dwelling unit itself.
- (2) The sign shall be flat, non-illuminated, and shall not exceed one square foot in area.

**(f) Sales.** No sale of goods is allowed on the premises in connection with the home occupation.

**(g) Operations / Site Visits**

- (1) No more than 1 home occupation or business shall be conducted within any dwelling unit.
- (2) Services are limited to 1 client at a time.
- (3) No more than 10 customer or service visits are allowed per day.

- (4) No business shall be conducted and/or a home occupation open to the public earlier than 8:00 a.m. or later than 10:00 p.m.
- (5) No additional parking area shall be created as a result of the home occupation.
- (6) No vehicles larger than a three-quarter-ton truck shall be used in conjunction with the home occupation.

**(h) Operators / Employees**

- (1) The home occupation shall only be conducted by a resident of the dwelling where the home occupation takes place.
- (2) Nor more than 2 persons shall be engaged or employed in a home occupation, one of which may be a person not living in the dwelling unit.

**(i) Nuisance Factors**

- (1) The equipment or process related to the home occupation shall not create or contribute to the creation of offensive noise, vibrations, smoke, dust, fumes, odors, heat glare, x-ray, electrical disturbance, or interference to radio and/or television.
- (2) No mechanical equipment is allowed except that which is necessarily, customarily, or ordinarily used for household or leisure purposes.
- (3) No materials classified by state or federal law as toxic, explosive, flammable, combustible, corrosive, etiologic, or radioactive shall be used or stored on the site.

**(j) Procedures**

- (1) As part of the certificate of occupancy application process, the applicant shall complete a "Home Occupation Affidavit" form.
- (2) The Home Occupation Affidavit form shall include a site plan showing:
  - a. Street address
  - b. Dimensions of the house
  - c. Location and dimensions of the area where the home occupation will be conducted
  - d. Location of the sign
- (3) A certificate of occupancy shall not be issued unless all of the above required information is provided on the site plan.

The Use Table, 89-83-1, Permitted Home Occupations, establishes the following categories of Use:

Notation	Category	Description
<b>P</b>	<b>By right</b>	The use is permitted if it meets the standards established in the zoning district, and any other applicable standards of this Chapter.
<b>C</b>	<b>Conditional Use</b>	The use requires a conditional use permit approved by the Planning and Zoning Commission (see § 89-54).
	<b>Not permitted</b>	A blank cell indicates that the use is not allowed in the district. A property owner who wants to establish the use may apply for a rezoning to a district that does allow the use.

Table 89-83-1- Permitted Home Occupations

Use Category	"A" Agricultural	"RS" Single-Family Residential	"RM" Mixed Residential
<b>Commercial / Mixed Use</b>			
<b>Animal Services:</b>			
Animal hospital (indoor)	P		
Animal services, generally	P		
<b>Office, Business &amp; Professional:</b>			
Office (includes any -	P	P	P
<ul style="list-style-type: none"> <li>• Studio or laboratory of an artist, craftsman, musician, photographer, seamstress, tailor, writer, or similar person, or</li> <li>• Office for an accountant, architect, attorney, broker, doctor, engineer, insurance agent, manufacturer's representative, realtor, sales representative, or similar profession.</li> </ul>			
<b>Personal / Business services:</b>			
Courier, messenger and delivery services	P	P	P
Personal services	P	P	P
<b>Retail sales:</b>			
Nonstore retailers	P	P	P
<b>Vehicles / Equipment:</b>			
Auto and truck repair	C		
<b>Public/Civic/Institutional</b>			
<b>Day Care:</b>			
Child care facility, residential	P	P	P
<b>Educational:</b>			
Personal instructional services	P	P	P
<b>Medical:</b>			
Medical office or clinic	P	C	P
<b>Industrial / Production</b>			
<b>Manufacturing &amp; Employment:</b>			
Manufacturing, Light	P		

