

Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Professional Services Review Committee

DATE: August 19, 2025

FROM: Warren Abadie

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE
CALL FOR COMMITTEE MEETING**

Please be advised this meeting is scheduled for **Thursday, August 21, 2025 at 8:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

1. Project:

**Update to Due Diligence Environmental Assessment of 214
Jefferson Street**

Requesting Department/Agency:

Legal

Services Requested:

Consultant

Scope of Services:

Update to due diligence environmental assessment previously
conducted by same firm in 2023

Estimated Fees:

\$1,000

2. Project:

PARC Sponsorships

Requesting Department/Agency:

PARC

Services Requested:

Consultant

Scope of Services:

Marketing of PARC assets and acquiring sponsorships

Estimated Fees:

Commission Based



Warren Abadie

Chair – Professional Services Review Committee