



Internal Memorandum

Capital Improvements Department
Office of the Director (5200)

TO: Professional Services Review Committee

DATE: February 10, 2026

FROM: Martin Poirrier

SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE
CALL FOR COMMITTEE MEETING

Please be advised this meeting is scheduled for **Thursday, February 12, 2026 at 8:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

1. Project:

Requesting Department/Agency:

Clifton Chenier Center Waterproofing (Building B, C, & D)

Services Requested:

CID

Scope of Services:

Architect

Estimated Fees:

Provide design and prepare plans and specifications

\$40,000

2. Project:

Requesting Department/Agency:

Urban Asphalt Street Patching Project 2026

Services Requested:

CID

Scope of Services:

Inspection

Estimated Fees:

Inspection work associated with removal and replacement of deteriorated asphalt surfacing and base

\$50,000

3. Project:

Requesting Department/Agency:

Rural Asphalt Street Patching Project 2026

Services Requested:

CID

Scope of Services:

Inspection

Estimated Fees:

Inspection work associated with removal and replacement of deteriorated asphalt surfacing and base

\$50,000

A handwritten signature in blue ink that reads 'Martin Poirrier'.

Martin Poirrier, PE, LSI

Chair – Professional Services Review Committee