

## Internal Memorandum

Capital Improvements Department  
Office of the Director (5200)

**TO:** Professional Services Review Committee

**DATE:** February 10, 2026

**FROM:** Martin Poirrier

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE  
CALL FOR COMMITTEE MEETING**

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Please be advised this meeting is scheduled for **Thursday, February 12, 2026 at 8:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

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|--------------------------------------|--|
| <b>1. Project:</b>                   | <b>Clifton Chenier Center Waterproofing (Building B, C, &amp; D)</b>                               |
| <b>Requesting Department/Agency:</b> | CID  |
| <b>Services Requested:</b>           | Architect  |
| <b>Scope of Services:</b>            | Provide design and prepare plans and specifications  |
| <b>Estimated Fees:</b>               | \$40,000   |
| <b>2. Project:</b>                   | <b>Urban Asphalt Street Patching Project 2026</b>  |
| <b>Requesting Department/Agency:</b> | CID  |
| <b>Services Requested:</b>           | Inspection   |
| <b>Scope of Services:</b>            | Inspection work associated with removal and replacement of deteriorated asphalt surfacing and base |
| <b>Estimated Fees:</b>               | \$50,000   |
| <b>3. Project:</b>                   | <b>Rural Asphalt Street Patching Project 2026</b>  |
| <b>Requesting Department/Agency:</b> | CID  |
| <b>Services Requested:</b>           | Inspection   |
| <b>Scope of Services:</b>            | Inspection work associated with removal and replacement of deteriorated asphalt surfacing and base |
| <b>Estimated Fees:</b>               | \$50,000   |



**Martin Poirrier, PE, LSI**

*Chair – Professional Services Review Committee*