



## Internal Memorandum

Capital Improvements Department  
Office of the Director (5200)

**TO:** Professional Services Review Committee

**DATE:** January 6, 2026

**FROM:** Martin Poirrier

**SUBJECT:** PROFESSIONAL SERVICES REVIEW COMMITTEE  
*CALL FOR COMMITTEE MEETING*

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Please be advised this meeting is scheduled for **Thursday, January 8, 2026 at 8:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

**1. Project:**

**Requesting Department/Agency:**

**Services Requested:**

**Scope of Services:**

**Estimated Fees:**

**E Gloria Switch Road Bridge Replacement (Vermilion River)**

PW/CID

Engineer

Design and bid documents for the bridge replacement of a 7-span light weight concrete slab timber pile bridge

\$310,000

**2. Project:**

**Requesting Department/Agency:**

**Services Requested:**

**Scope of Services:**

**Estimated Fees:**

**Door to door Residential Sales Pilot**

LFT Fiber

Sales

Door to door sales in new markets to accelerate growth

\$250,000

A handwritten signature in blue ink, reading 'Martin Poirrier'.

**Martin Poirrier, PE, LSI**

*Chair – Professional Services Review Committee*