



Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Josh Guillory **DATE:** August 10, 2023
THRU: Cydra Wingerter
FROM: Chad Nepveaux
SUBJECT: **PROFESSIONAL SERVICES REVIEW COMMITTEE**
Committee Recommendations

The Professional Services Review Committee met on **Wednesday, August 9, 2023**. The committee has recommended the firm listed below be considered for selection for the respective project.

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation(s)</u>
Elevator Inspection Services for LCG Buildings <i>Consultant (PW/Fac Maint)</i>	\$10,000/yr	Independent Elevator Inspections, LLC
As-Needed Right of Way Services <i>Consultant (LUS/Eng Admin)</i>	\$90,000	Deferred.
Annexation Strategy Support Services <i>Engineer (LUS/Eng Admin)</i>	\$115,500	Neel-Schaffer, Inc
New Bonin Generation Project <i>Engineer (LUS/Director)</i>	\$TBD	Burns & McDonnell Engineering Company, Inc
LCG Mobile App <i>Consultant (I&T)</i>	\$90,000	Vinformatix, LLC

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.

Chad Nepveaux, Chair
Lafayette City-Parish Professional Services Review Committee

Professional Services Review Committee Meeting Minutes

Date of Meeting: August 9, 2023

Held at: Public Works Administrative Building – Large Conference Room
1515 E. University Ave, Building A, Lafayette, LA

Attendees: Chad Nepveux, Robert D. Benoit, Andy Naquin, Bryan Tabor, Jeff Stewart
Randy Gray

Meeting began at 8:45 AM

1. Project: **Elevator Inspection Services for LCG Buildings**

Motion to recommend Independent Elevator Inspections, LLC by Andy Naquin; second by Bryan Tabor

- a. Yeas: Chad Nepveux, Robert D. Benoit, Andy Naquin, Bryan Tabor, Jeff Stewart
- b. Nays:

2. Project: **As-Needed Right of Way Services**

Deferred.

3. Project: **Annexation Strategy Support Services**

Motion to recommend Neel-Schaffer, Inc by Bryan Tabor; second by Andy Naquin

- a. Yeas: Chad Nepveux, Robert D. Benoit, Andy Naquin, Bryan Tabor, Jeff Stewart
- b. Nays:

4. Project: **New Bonin Generation Project**

Motion to recommend Burns & McDonnell Engineering Company, Inc. by Robert D. Benoit; second by Andy Naquin

- a. Yeas: Chad Nepveux, Robert D. Benoit, Andy Naquin, Bryan Tabor, Jeff Stewart
- b. Nays:

5. Project: **LCG Mobile App**

Motion to recommend Vinformatix, LLC by Robert D. Benoit; second by Andy Naquin

- a. Yeas: Chad Nepveux, Robert D. Benoit, Andy Naquin, Bryan Tabor, Jeff Stewart
- b. Nays:

Adjourned at 9:15 AM