

Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Monique B Boulet **DATE:** August 26, 2025

THRU: Rachel Godeaux

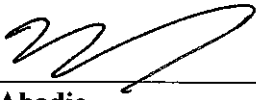
FROM: Warren Abadie

SUBJECT: **PROFESSIONAL SERVICES REVIEW COMMITTEE**
Committee Recommendations

The Professional Services Review Committee met on **Thursday, August 21, 2025**. The committee has recommended the firm listed below be considered for selection for the respective project.

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation(s)</u>
Update to Due Diligence Environmental Assessment of 214 Jefferson Street <i>Consultant (Legal)</i>	\$1,000	Atlas Technical Consultants
PARC Sponsorships <i>Consultant (PARC)</i>	Commission Based	High Potential Marketing

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.



Warren Abadie
Chair – Professional Services Review Committee

Professional Services Review Committee Meeting Minutes

Date of Meeting: August 21, 2025

Held at: City Hall – IS&T Conference Room
705 W University Ave, Lafayette, LA

Attendees: Warren Abadie, Bryan Tabor, Andy Naquin, Christina Dayries
Tim Sensley

Meeting began at 8:31 AM

1. Project: **Update to Due Diligence Environmental Assessment of 214 Jefferson Street**
Motion to recommend Atlas Technical Consultants by Andy Naquin; second by Bryan Tabor
 - a. Yeas: Warren Abadie, Bryan Tabor, Andy Naquin, Christina Dayries
 - b. Nays:
2. Project: **PARC Sponsorships**
Motion to recommend High Potential Marketing by Bryan Tabor; second by Andy Naquin
 - a. Yeas: Warren Abadie, Bryan Tabor, Andy Naquin, Christina Dayries
 - b. Nays:

Adjourned at 8:41 AM