



## Internal Memorandum

Capital Improvements Department  
Office of the Director (5200)

**TO:** Monique B Boulet

**DATE:** March 13, 2026

**THRU:** Rachel Godeaux

**FROM:** Martin Poirrier

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE  
Committee Recommendations**

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The Professional Services Review Committee met on **Thursday, March 12, 2026**. The committee has recommended the firm listed below be considered for selection for the respective project.

| <u>Project/Services Required</u>                            | <u>Approx. Cost</u> | <u>Recommendation(s)</u>             |
|---|---------------------|--------------------------------------|
| PZC Parking Enclosure<br>Fac Maint ( <i>Architect</i> )     | \$6,500             | Trahan Architecture + Planning, LLC  |
| Holy Rosary Public Infrastructure<br>CID ( <i>Geotech</i> ) | \$20,000            | Louisiana Testing & Inspection, Inc. |
| Northeast Regional Library<br>CID ( <i>Geotech</i> )        | \$20,000            | Louisiana Testing & Inspection, Inc. |
| Frem Boustany Extension<br>CID ( <i>Testing</i> )           | \$35,000            | Louisiana Testing & Inspection, Inc. |

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.

A handwritten signature in black ink that reads 'Martin Poirrier'.

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**Martin Poirrier, PE, LSI**

*Chair – Professional Services Review Committee*

## Professional Services Review Committee Meeting Minutes

Date of Meeting: March 12, 2026

Held at: City Hall – IS&T Conference Room  
705 W University Ave, Lafayette, LA

Attendees: Andy Naquin, Christina Dayries, Martin Poirrier, Bryan Tabor, Jeff Stewart

Meeting began at 8:33 AM

1. Project: **PZC Parking Enclosure**

Motion to recommend Trahan Architecture + Planning, LLC by Andy Naquin; second by Christina Dayries

- a. Yeas: Andy Naquin, Christina Dayries, Martin Poirrier, Bryan Tabor, Jeff Stewart
- b. Nays:

2. Project: **Holy Rosary Public Infrastructure**

Motion to recommend Louisiana Testing & Inspection, Inc. by Bryan Tabor; second by Andy Naquin

- a. Yeas: Andy Naquin, Christina Dayries, Martin Poirrier, Bryan Tabor, Jeff Stewart
- b. Nays:

3. Project: **Northeast Regional Library**

Motion to recommend Louisiana Testing & Inspection, Inc. by Bryan Tabor; second by Andy Naquin

- a. Yeas: Andy Naquin, Christina Dayries, Martin Poirrier, Bryan Tabor, Jeff Stewart
- b. Nays:

4. Project: **Frem Boustany Extension**

Motion to recommend Louisiana Testing & Inspection, Inc. by Christina Dayries; second by Jeff Stewart

- a. Yeas: Andy Naquin, Christina Dayries, Martin Poirrier, Bryan Tabor, Jeff Stewart
- b. Nays:

Adjourned at 8:37 AM