

**LCG
Consolidated Plan**

**Citizen
Participation
Plan**

(Amended May, 2020)

**Lafayette City-Parish
Consolidated Government**

LCG CONSOLIDATED PLAN

Citizen Participation Plan

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Lafayette City-Parish Council

City Council

District #1 Patrick Lewis
District #2 Andy Naquin
District #3 Liz W. Herbert
District #4 Nanette Cook
District #5 Glen Lazard

Parish Council

District #1 Bryan Tabor
District #2 Kevin Naquin
District #3 Josh Carlson
District #4 John Guilbeau
District #5 A.B. Rubin

Prepared by the
Lafayette Consolidated Government
Community Development Department

RESOLUTION NO. R-034-2017

A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL ADOPTING THE CITIZEN PARTICIPATION PLAN, AS AMENDED UNDER 24 CFR 5.154, DEFINING LOCAL PROCEDURES FOR PUBLIC PARTICIPATION IN THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CONSOLIDATED PLANNING PROCESS

BE IT RESOLVED by the Lafayette City-Parish Council, that:

WHEREAS, Lafayette City-Parish Consolidated Government receives federal entitlement funding through the U. S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs; and

WHEREAS, HUD requires the Lafayette City-Parish Consolidated Government to adopt a Citizen Participation Plan that sets forth the jurisdiction's policies and procedures for citizen participation in HUD's Consolidated Planning Process, as well as the requirements and processes for affirmatively furthering fair housing; and

WHEREAS, Lafayette City-Parish Consolidated Government encourages citizens to participate in planning for activities funded through local federal entitlement awards;

NOW, THEREFORE, BE IT RESOLVED by the Lafayette City-Parish Council that:

SECTION 1: The Lafayette City-Parish Council hereby adopts the Citizen Participation Plan (Amended July, 2017) for the jurisdiction of Lafayette City-Parish Consolidated Government.

SECTION 2: The staff of the Community Development Department shall conduct all Consolidated Planning activities in accordance with the Citizen Participation Plan. The Community Development Department shall also maintain documentation of compliance with all of the requirements of said Citizen Participation Plan. Said Citizen Participation Plan shall be amended, as necessary, to remain in compliance with federal regulations.

SECTION 3: All ordinances, resolutions or parts thereof in conflict are hereby repealed.

The resolution having been submitted to a vote, the results were as follows:

YEAS: Naquin, Lewis, Boudreaux, Conque, Cook, Hebert, Theriot

NAYS: None

ABSENT: Castille, Bellard

ABSTAIN: None

AND, the resolution was declared adopted on this 8th day of August 2017.

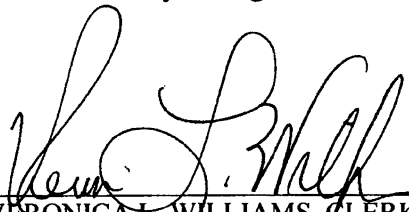

VERONICA L. WILLIAMS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

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I. Citizen Participation Plan

The Lafayette Consolidated Government (LCG) is an entitlement recipient of Community Development Block Grant funds (CDBG) under Title I of the Housing and Community Development Act of 1974 (as amended), and HOME Investment Partnerships (HOME) funds under Title II of the National Affordable Housing Act of 1990. The LCG's Citizen Participation Plan (CPP) was prepared in accordance with section 104(a)3 of the Housing and Community Development Act of 1974 and has been amended as required for the Consolidated Plan in accordance with CFR Part 91, Section 105. The purpose of the CPP is to outline the procedures for citizen participation in the development and implementation of the LCG's Five- Year Consolidated Plans (Consolidated Plans), Annual Action Plans, Consolidated Annual Performance and Evaluation Reports (CAPERs), Assessment of Fair Housing (AFH), and substantial amendments to all documents.

A key element of the Consolidated Planning process is citizen participation. The CPP is designed to encourage the participation of low- and moderate-income households, particularly those living in slum or blighted areas where LCG federal entitlement funds may be spent. The CPP encourages the participation of all citizens, including minorities and non-English speaking persons, as well as persons with mobility, visual, or hearing impairments. The CPP also encourages the participation of public and assisted housing residents in the development and implementation of the Consolidated Plan. The LCG, Community Development Department (CDD) provides information to the Housing Authority of the City of Lafayette regarding Consolidated Plan activities affecting public housing development sites so that the housing agency may make this information available at its annual public hearings required under the Public Housing Comprehensive Grant Program.

II. Citizen Participation in the Development of Consolidated Planning Documents and the Assessment of Fair Housing

The following narrative describes how citizens of the LCG can become involved in the development of the LCG's Consolidated Plans, Annual Action Plans, CAPERs, AFH, and substantial amendments.

The Consolidated Plan identifies housing and community development priority needs (in quantifiable terms) within the jurisdiction of the LCG (the City of Lafayette and unincorporated Lafayette Parish regions). The Consolidated Plan also identifies the funding (public and private) and the activities required to address priority housing and community development needs over a five-year period.

The Annual Action Plan identifies the funding and activities that the LCG anticipates being available during the five program years covered by the Consolidated Plan. The Annual Action Plan also serves as the consolidated application for the CDBG and HOME federal entitlement programs.

The CAPER is prepared annually and reports on the accomplishments of CDBG and HOME funded activities, and the LCG's overall progress toward meeting the five-year goals and objectives established in the Consolidated Plan.

The AFH (formerly the Analysis of Impediments for Fair Housing Choices), describes how the LCG will meet the statutory obligation to “affirmatively further fair housing” by outlining steps it will take to combat housing discrimination. The document also identifies the actions that will be taken to address significant disparities in housing needs and in access to employment, transportation and other needs while reducing segregation. This document will be prepared every five years in conjunction with the preparation of the Consolidated Plan (with the exception of the first AFH covering the LCG’s 2012/2022 Consolidated Plan – additional information regarding this issue is provided on pg. 4 “1. Public Hearings for the Five-Year Consolidated Plan and *Assessment of Fair Housing”).

A. Citizen Participation in the Development of Five-Year Consolidated Plans, Annual Action Plans, and Assessment of Fair Housing

1. Encouragement of Citizen Participation

The LCG encourages all interested parties to participate in the development and preparation of the Five-Year Consolidated Plan, Annual Action Plan, and AFH. These parties include (but or not limited to): local residents (especially those that would benefit from the expenditure of LCG’s federal entitlement funding), local and regional institutions, the local Continuum of Care, businesses, developers, non-profit organizations, philanthropic organizations, and community-based and faith-based organizations. The LCG also encourages the participation of the local Public Housing Authority, including its residents, advisory boards, resident councils, and resident management corporations.

The LCG will make available to the public, residents, public agencies, and other interested parties any HUD-provided data and other supplemental information the LCG intends to incorporate into its AFH at the start of the public participation process (or as soon as feasible after). A link to the HUD-provided data and a summary of other supplemental information will be provided on the LCG’s Consolidated Planning website <http://www.lafayettela.gov/CommunityDevelopment/FederalPrograms/Pages/Consolidated-Planning.aspx>.

2. *Consultation

Consolidated Plans and Annual Action Plans

During the development of the Consolidated Plan, the CDD conducts meetings with local public and private agencies that serve the populations and address the issues covered by the Consolidated Plan. These meetings are held to obtain information on housing and community development needs within the jurisdiction of the LCG. The consultation meetings begin approximately one year prior to the preparation of the Consolidated Plan. The CDD submits invitations to appropriate agencies stating the date, time and location of each meeting.

During the development of an Annual Action Plan, the CDD consults with local agencies to identify low/moderate-income housing and community development activities that will occur during the CDD's upcoming federal program year.

(*NOTE: Due to reduced federal entitlement funding, the LCG, CDD is focusing its CDBG and HOME allocations on the jurisdiction's most pressing and documented need - low/moderate-income housing construction, rehabilitation and housing related public services. Many of the LCG's housing and community development needs cannot be addressed with its current level of CDBG and HOME funding. As a result, the LCG, CDD will not hold separate consultation meetings with local agencies (with the exception of housing related agencies). In lieu of meetings, the LCG, CDD will request needs and activity information from all other agencies via email, letters, and telephone. The CDD will also attempt to obtain local data and studies on all needs covered by the Consolidated Plan. If federal funding levels are adequately increased in the future, the CDD will once again hold service-specific consultation meetings as part of its Consolidated Plan development process.)

Assessment of Fair Housing

During the development of the AFH, the LCG will consult with: other public and private agencies that provide assisted housing; health service providers; social service providers including those assisting children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, and homeless individuals and families; community-based and regionally-based organizations that represent protected class members; and fair housing enforcement agencies including participants in the Fair Housing Assistance Program (FHAP), fair housing organizations, non-profits that receive funding under the Fair Housing Initiative Program (FHIP), and other public/private fair housing service agencies (to the extent that such entities operate within the area). In addition, the LCG will consult with local government agencies with metropolitan-wide planning and transportation responsibilities.

The LCG will consult with the Housing Authority of the City of Lafayette to consider public housing needs, planned programs, and activities under the Consolidated Plan. The LCG will also consult with the Housing Authority on strategies for affirmatively furthering fair housing, and on proposed actions to affirmatively further fair housing in the Consolidated Plan.

B. Public Hearings

Through formal public hearings, local agencies and the general public are provided the opportunity to assist the CDD in identifying priority housing and community development needs, making recommendations for funding to the City-Parish Council, and assist in the preparation of the AFH. Two types of public hearings will be discussed in this section – public hearings for Consolidated Plans and AFHs, and public hearings for Annual Action Plans.

1. Public Hearings for the Five-Year Consolidated Plan and *Assessment of Fair Housing

a. Public Hearing #1

The purpose of Consolidated Plan public hearing #1 is to introduce the general public to the consolidated planning process and to describe the types of housing and community development issues covered by the forthcoming Consolidated Plan. The CDD will discuss needs data collected from local agencies and other sources (e.g., census data, existing state and local studies). The general public will have the opportunity to comment on the needs identified by the CDD and will be given an opportunity to provide information and supporting data on needs they feel should be included in the Consolidated Plan. This data may be hand delivered, mailed, emailed, or faxed to the CDD office. The deadline for the public to submit needs information and supporting data will be two weeks after public hearing #1.

Data gathered for the LCG's AFH will also be discussed at public hearing #1. Prior to public hearing #1 (30 days prior, if circumstances permit), a notice will be placed in the Lafayette Daily Advertiser informing the public of where the fair housing data may be reviewed. This will be done so that the public may be better informed on local fair housing issues prior to public hearing #1.

Consolidated Plan/AFH public hearing #1 will be advertised in the following manner: 1) public service announcements will be submitted to local radio and television stations approximately one month in advance, 2) flyers will be submitted to local churches and grocery stores approximately two – three weeks before the hearing, and 3) an ad will be published in the Lafayette Daily Advertiser two weeks prior to the hearing. The Daily Advertiser ad will summarize the Consolidated Planning and AFH processes and the types of housing, community development, and fair housing needs that may be addressed by the Consolidated Plan and the AFH.

b. Public Hearing #2

Consolidated Plan public hearing #2 will be held one to two months after public hearing #1. The purpose of this hearing is to finalize priority housing and community development needs for the proposed Consolidated Plan. The CDD will also discuss comments received from the public regarding housing and community development needs, as well as the CDD's reasons for considering or not considering those comments.

In addition, the CDD will discuss its AFH findings and the proposed actions required to address fair housing issues during the five-year period covered by the Consolidated Plan.

Consolidated Plan/AFH public hearing #2 will be advertised in the following manner: 1) public service announcements will be submitted to local radio and television stations approximately one month prior to the hearing, 2) flyers will be submitted to local churches and grocery stores approximately two – three weeks before the hearing, and 3) an ad will be published in the Lafayette Daily Advertiser two weeks prior to the hearing. The Daily Advertiser ad will summarize final Consolidated Plan priority housing and community development needs, objectives and goals, as well as a summary of the AFH findings and proposed actions to address fair housing issues.

Lastly, the CDD will discuss the release of the Consolidated Plan and the AFH for a thirty-day public review and comment period.

*The above narrative describes public hearings as they will be held for the development of future Consolidated Plans and AFH. LCG 2018/2022 Consolidated Plan and AFH public hearings will not be held together due to HUD regulations requiring LCG's first AFH to be submitted to HUD 270 days before the beginning of the LCG's next five-year plan. Consequently, the LCG must submit its first AFH to HUD by January 4, 2018. The development and preparation of the LCG 2018/2022 Consolidated Plan and 2018 Annual Action Plan will still be underway by that date.

2. Public Hearings for Annual Action Plan

a. Public Hearing #1

The purpose of Annual Action Plan public hearing #1 is for the CDD to publicly discuss the annual planning process and describe the types of housing and community development activities that will be considered for federal entitlement funding during the upcoming program year. The CDD will discuss the anticipated availability of federal entitlement funds, program income, program fund balance, and the application process for these funds. Applications for funding will be available at this hearing. The CDD may also use this hearing to discuss prior year's accomplishments.

Annual Action Plan public hearing #1 will be advertised in the following manner: 1) invitations will be sent to prior year's participants, 2) public service announcements will be submitted to local radio and television stations approximately one month prior to the hearing, 3) flyers will be submitted to local churches and grocery stores two – three weeks before the hearing, and 4) an ad will be published in the Lafayette Daily Advertiser two weeks prior to the hearing. The Daily Advertiser ad will summarize the Annual Action Plan process and the types of housing and community development activities that will be considered for entitlement funding.

Note: Between Annual Action Plan public hearings #1 and #2, the LCG, CDD will accept and review applications for entitlement funding. The CDD will make activity funding recommendations based on eligibility, priority, applicant's capacity to conduct activity, and funding availability.

b. Public Hearing #2

The purpose of Annual Action Plan public hearing #2 is for the CDD to publicly discuss the activities it will recommend to the Lafayette City-Parish Council for entitlement funding. The CDD will also discuss the Annual Action Plan thirty-day public review and comment period, as well as remaining Annual Action Plan events (Council meetings, submission to HUD, etc.).

Annual Action Plan public hearing #2 will be advertised in the following manner: 1) invitations will be sent to each year's applicants, and 2) an ad will be published in the Lafayette Daily Advertiser two weeks prior to the hearing.

3. Other Public Meetings

The Lafayette City-Parish Council will hold two public meetings prior to the submission of the Consolidated Plans and Annual Action Plans to HUD, New Orleans, LA. At the first of these meetings, the Consolidated Plan and/or Annual Action Plan and federal entitlement budget will be introduced to the Council. No public discussion will occur at this meeting. At the second meeting, the Council will discuss, change, and/or adopt the proposed planning documents and

budget. Comments from the public regarding the proposed plans and budget will be allowed at this meeting. Lafayette City-Parish Council meetings are held at 5:30 pm on the first and third Tuesdays of each month in the Ted A. Ardoin City-Parish Council Auditorium, 705 West University Avenue, Lafayette, LA. All interested parties are encouraged to attend.

4. Locations of Consolidated Planning and Assessment of Fair Housing Public Hearings

The primary location for Consolidated Plan, Annual Action Plan, CAPER, and AFH public hearings is The Greenhouse Senior Center, 110 Northeast Evangeline Thruway, Lafayette, LA. Hearings begin at 5:15 pm. All interested parties are encouraged to attend. Any changes in location and/or time will be posted in the public notice. Transportation and translators for disabled or non-English speaking LCG residents will be made available if requested at least one week before each hearing (for transportation or translators please call the LCG Community Development Department (337) 291-8422). Public notices for these hearings will be published in the Lafayette Daily Advertiser two weeks in advance. In the event of any declared public emergency (Federal, State or local), including health emergency, natural disaster or other unusual circumstances which inhibit conducting in-person public meetings, Consolidated Plan and Annual Plan public hearings will be conducted virtually with remote access available for questions and comments. Documents released for public review and comment will also be made available virtually on the LCG website or other publicly accessible website.

This procedure will also apply to any other meetings which must be conducted in furtherance of the CDBG or HOME programs. Any HUD Regulations and Requirements altered in response to declared public emergency will supersede requirements as outlined in the CPP.

C. Amendments to the Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing

1. Amendments to the Consolidated Plan

Interested parties may submit requests for amendments to priority housing and community development needs, as identified in the current, HUD approved, LCG Consolidated Plan. When submitting a request for a Consolidated Plan priority needs amendment, supporting data or the location of supporting data must also be submitted. The CDD will review each request, and accompanying data, over a two to four week period. The CDD will provide a response stating its reasons for or against considering proposed amendments. A summary of public amendment requests and CDD responses will be appended to the LCG's upcoming Annual Action Plan prior to its release for public review. If a requested Consolidated Plan needs amendment is accepted, the CDD will release the amendment for a thirty-day public review and comment period (see pg. 9, "F. Public Review of Consolidated Planning and Assessment of Fair Housing Documents" for additional information).

Any HUD Regulations and Requirements altered in response to declared public emergency will supersede requirements as outlined in the CPP.

2. Amendments to an Annual Action Plan

In general, amendments will be made: 1) when the LCG makes changes to its priorities or methods of funding distribution, 2) to fund activities that were not reported in the LCG's current Annual Action Plan, or 3) to change the purpose, scope, location, or beneficiaries of an Annual Action Plan activity.

"Substantial" amendments to an Annual Action Plan occur when:

- The amendment represents an new activity that was not described in the LCG's current Annual Action Plan;
- The amendment represents an increase or decrease of 25% to the original budget of an approved Annual Action Plan activity;
- The amendment represents a change in the location of an approved site-spec
- Prior to a recipient completely expending its total entitlement grant on an activity, it declares a decrease of 25% or more in the number of program beneficiaries or a 25% change in the type of beneficiaries originally reported to and approved by the LCG.

When a substantial amendment occurs, the LCG will publish an ad in the Lafayette Daily Advertiser announcing the release of the amended Annual Action Plan for a thirty-day public review and comment period. The notice will be published one week before the release of the amendment for public review. Copies of the proposed substantial amendment will be located at five local sites and the LCG's Consolidated Planning website (see pg. 9, "F. Public Review of Consolidated Planning and Assessment of Fair Housing Documents"). Comments are due by 5pm of last day of the review period and may be mailed, faxed, or emailed to: LCG Community Development Department, P.O. Box 4017-C, Lafayette LA, 70502; Fax # (337) 291-8415; email – CDPlanning@LafayetteLA.gov.

3. Revision of the Assessment of Fair Housing

(The process for revising the LCG's AFH will generally coincide with the development, preparation, and submission of LCG's Annual Action Plans, unless otherwise instructed by HUD to submit the revisions at a different time.)

The LCG will revise its AFH under the following conditions:

1. A material change occurs. A material change is a change in circumstances within the jurisdiction of the LCG that affects the information on which the AFH was based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. A material change includes, but is not limited to:
 - a. Presidentially declared disasters, under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121), within the jurisdiction of the LCG that are of such a nature as to significantly impact the steps the LCG may need to take to affirmatively further fair housing;
 - b. Significant changes in the demographics within the jurisdiction of the LCG;
 - c. New significant contributing factors within the jurisdiction of the LCG;
 - d. A civil rights finding, determination, settlement (including Voluntary Compliance Agreements), or court order.
 - e. Upon HUD's written notification specifying a material change that requires the revision.

Public notice for the release of the revised AFH for a thirty-day public review and comment will be published one week prior to the release of the document. The public notice will include the following information:

- a. A detailed written description of the proposed revision.
- b. A summary of public comments received. Public comments will be accepted during the thirty-day public review and comment period described in the public notice. In preparing a significant revision to the AFH, careful consideration will be given to all comments and views expressed by the public, regardless of the manner in which they are submitted. The final revised AFH will provide a summary of all public comments submitted to the LCG, as well a summary of the reasons why the LCG did not consider certain comments submitted.

The revised AFH will be presented to the LCG Council for adoption by resolution. The AFH will then be submitted to HUD for review. Any HUD Regulations and Requirements altered in response to declared public emergency will supersede requirements as outlined in the CPP.

D. Consolidated Annual Performance and Evaluation Reports (CAPERs)

During Annual Action Plan public hearing #1, the CDD will discuss the jurisdiction’s prior year’s performance in reaching its housing and community development goals and objectives. CAPERs must be submitted to HUD New Orleans within ninety days after the end of the jurisdiction’s federal entitlement program year (the LCG, CAPER is due before or by December 29). CAPERs will be released for a fifteen-day public review and comment period at the locations mentioned in “E. Public Review of Consolidated Planning Documents”. An ad will be published in the Lafayette Daily Advertiser two weeks before the release of the CAPER for public review and comment. Public comments are due by or before 5:00pm of the last day of the public review period (see pg. 10, “G. Submitting Comments Regarding Consolidated Plans, Assessment of Fair Housing, Annual Action Plans, CAPERs and Substantial Amendments” for additional information). A summary of the comments and CDD’s responses will be added to the final CAPER prior to submission to HUD.

E. Public Notices and Public Service Announcements

The LCG may submit Consolidated Plan, Annual Action Plan ads, AFH ads, public service announcements, and flyers to the following locations:

Newspapers: The Lafayette Daily Advertiser

Radio Stations:

KAJN 102.9	KROF 960 AM
KFTE 96.5 FM	KRRQ 95.5 FM
KFXZ 106 FM	KRVS 88.7 FM
KMDL 97.3 FM	KTDY 99.9 FM
KPEL 105.1 FM/ 1420 AM	KSMB 94.5 FM

Television Stations:

AOC (Cable Open Access) – Cox Cable Channels 15 and 16	KATC – ABC TV3 Cox Cable Channel 5
KADN – FOX 15 Cox Cable Channel 6	KLFY – CBS TV10 Cox Cable Channel 11

Flyers for public hearings submitted to the following area grocery stores:

Acadiana Food Mart	M & S Grocery
Albert and Annie’s Lil General	Mire’s Grocery
Alton Leblanc’s Grocery	Mouton’s Food Mart
Broussard Supermarket	Ossun Market Villa
Champagne’s Food Mart	Penny Saver
Early’s Food Store	Pop-N-Geaux
Gary’s IG Grocery & Market	Randy’s Superette
Helo’s Grocery	Ridge Grocery
Joe’s Bestway	Romero’s Food Center
Kim’s Grocery	Shoppers Value Foods
Kirk’s U-Needa-Butcher	Sid’s One Stop
L & R Grocery	T & J Grocery
Langeaux’s Country Store	Theriot’s Grocery
Leblanc’s Grocery Store	

Flyers for public hearings submitted to the following area churches:

Acadiana Church of Faith & Victory	Mount Bethel Baptist Church
Asbury UMC	Mount Calvary Church
Assumption Catholic Church	New Beginnings Worship Center
Bethel Assembly of God	Northside Baptist Church
Bethel Baptist Church	Northwood United Methodist
Calvary Baptist Church	Our Lady of Fatima
Christ The King Church	Our Lady of Wisdom
Church of The Assumption	Our Lady Queen of Peace
Covenant-United Methodist Church	Progressive Baptist Church
Duson Baptist Church	Riverside Church of Christ
East Bayou Baptist Church	South College Road Church of Christ
Emmanuel Baptist Church	Spirit of Liberty Christian Fellowship
Episcopal Church of the Ascension	St. Edmond Catholic Church
Family Life Christian Fellowship	St. Elizabeth Seton
First Apostolic Church	St. James Baptist Church
First Assembly of God	St. Genevieve Church
First Baptist Church	St. John Cathedral
First Baptist Church of Milton	St. Joseph's Church (Broussard)
First Baptist Church of Youngsville	St. Joseph's Church (Milton)
First Lutheran Church	St. Jules Church
First Presbyterian Church	St. Patrick's Church
First United Methodist Church	St. Paul's Church
Gethsemane Church of God in Christ	St. Peter Roman Catholic Church
Good Hope Baptist Church	St. Peter Baptist Church
Holy Cross Church	St. Pius X
Imani Temple 349 African-American	Sts. Peter and Paul Church
Immaculate Heart of Mary Church	The Central Baptist Church
Immanuel United Methodist Church	The Grace Presbyterian Church
Jehovah's Witnesses	Trinity Bible Church
Jehovah's Witnesses Kingdom Hall	Trinity CME Church
Lafayette Christian Academy	Trinity Lutheran Church LCMS
Lafayette Church of God	True Vine Ministries
Little Refuge Church of Our Lord Jesus Christ – Apostolic	United Pentecostal Church
Lively Stone Holiness Church	Victory Tabernacle
Living Word Church	

F. Public Review of Consolidated Planning and Assessment of Fair Housing Documents: Consolidated Planning and AFH documents will be available for public review at the following locations:

- Lafayette Public Library (2): Main Branch – 301 West Congress Street, Lafayette, LA and Clifton Chenier Center Branch (Town Hall, Building C), 202 West Willow Street, Lafayette, LA;
- LCG, Community Development Department: 705 West University Avenue, (Second Floor, Lafayette City-Parish Hall), Lafayette, LA;
- Lafayette City-Parish Hall Lobby (across from Council Office): 705 West University Avenue, (First Floor, Lafayette City-Parish Hall), Lafayette, LA;
- Housing Authority of Lafayette, LA: 115 Kattie Drive (Administration Office), Lafayette, LA, and
- The LCG's Consolidated Planning website – <http://www.lafayettela.gov/CommunityDevelopment/FederalPrograms/Pages/Consolidated-Planning.aspx>

In the event of any declared public emergency (Federal, State or local), including health emergency, natural disaster or other unusual circumstances which result in the closure of the referenced locations, a copy of the document for review will be made available at the security desk of Lafayette City-Parish Hall and on the LCG's Consolidated website. This procedure will also apply to any other documents which must be available for public comment in furtherance of the CDBG or HOME programs.

A reasonable number of copies of the Consolidated Plan, AFH, Annual Action Plan, or CAPER will be provided by the CDD to citizens and groups upon request (one document per household/group/agency). The provision of Consolidated Planning or AFH documents to people with disabilities or limited English may be arranged by contacting the LCG, CDD office at (337) 291-8422.

G. Submitting Comments Regarding Consolidated Plans, Annual Action Plans, CAPERs, Substantial Amendments, and Assessment of Fair Housing

The general public may submit comments regarding Consolidated Planning and AFH documents in several manners:

- Written comments may be submitted on the tablets provided with each of the documents released for public review. The CDD asks that you provide your name, address, phone number, and comments;
- Comments may be mailed, faxed, or emailed to –
LCG, Community Development Department (Attn: Planner II)
P.O. Box 4017-C
Lafayette, LA 70502; Fax # (337) 291-8415; email - CDPlanning@LafayetteLA.gov
- Comments may be delivered to:
LCG, Community Development Department (Attn: Planner II)
705 West University Avenue (Second floor across from City-Parish President's office)
Lafayette, LA 70506

If you have questions about this document or the Consolidated Planning process, please call the LCG, CDD at (337) 291-8422.

H. Access to Records

The LCG, CDD will provide reasonable and timely access to information and records relating to LCG Consolidated Planning documents, and the jurisdiction's use of assistance under the programs covered by this part during the preceding five years, to citizens, public agencies and other interested parties. Please request access to records by contacting the LCG, CDD at (337) 291-8422.

I. Technical Assistance

The LCG, CDD will provide technical assistance to groups representing low- and moderate-income persons who require assistance in developing proposals for funding under the LCG's CDBG or HOME programs, or to comment on Consolidated Planning or AFH documents. The level and type of technical assistance will be determined on an individual case basis by the LCG, CDD.

J. Minimizing the Displacement of People

As per HUD regulations, the CPP must set forth the jurisdiction's plans to minimize the displacement of people, as well as to assist people who have been displaced by activities funded by LCG federal entitlement programs. In the event that a person or family is displaced, the LCG will provide assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act of 1970. The Relocation Policy and Procedures section of the LCG, CDD's Housing and Counseling Services Manual will be utilized for temporary displacement assistance.

F. Complaints

Within fifteen working days, the LCG will provide a written response to written complaints it receives from citizens regarding Consolidated Plans, Annual Action Plans, CAPERs, AFH and amendments. Complaints may be mailed, fax, or emailed to: LCG, Community Development Department, P.O. Box 4017-C, Lafayette, LA 70502; Fax # - (337) 291-8415; email – CDPlanning@LafayetteLA.gov. To speak with someone in the LCG, CDD office, please call (337) 291-8402.

G. Use of Citizen Participation Plan and the Jurisdiction's Responsibility

The LCG will follow its CPP, as adopted, and the requirements for citizen participation do not restrict the responsibility or authority of the jurisdiction for the development and execution of its Consolidated Plan or AFH.

(Intentionally left blank)

