



## PROCEDURE FOR OBTAINING A NOISE VARIANCE PERMIT

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Dear Applicant:

Lafayette Consolidated Government's Alcohol and Noise Control Division is pleased to have this opportunity to serve you. In order for us to issue your Noise Variance Permit quickly and efficiently, please follow the instructions below.

Our office is located at the Clifton Chenier Center, 220 W. Willow Street, Building C, Ste. 102, Lafayette, Louisiana.

1. Your completed application, valid government issued pictured ID and application fee must be received by our office at least two business days prior to your event.
2. The application fee for a Noise Variance Permit ranges from \$25 - \$45, depending on the number of consecutive days you are requesting the Noise Variance. There is no application fee for a non-profit organization who can provide verification of their 501 (c)(3) status.
3. If you are not the property owner, where your event is scheduled to take place, you must provide **a letter of permission from the PROPERTY OWNER**. The written approval must give permission to obtain a Noise Variance at said location, including dates, times, type of event you are having, owner's name, owner's contact number and signature.
4. If your event is open to the public, law enforcement security may be required. If law enforcement security is required, it must be approved prior to your permit being issued.
5. Additional requirements may be necessary prior to the issuance of a Noise Variance Permit.
6. You may print and complete the application prior to visiting our office, or you may complete your application when you arrive.
7. If approved, your permit will be issued no sooner than the next business day.

**The application fee is NON-REFUNDABLE and cannot be used for dates other than the dates noted on the application.**

If you have any questions concerning this procedure, please call (337) 291-8675.



## NOISE VARIANCE APPLICATION

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY – DO NOT WRITE IN THIS SECTION

Employee Processing Application:	Date Entered in Database:	Approved by ANC Rep. / Manager / Director & Date:
Property /Permission Verified:	Date Permit Issued:	Name of Person Permit Released to:
Security Verified:	Location of Business: <input type="radio"/> City <input type="radio"/> Parish	501(c)(3) Verified:

The below sections must be completed by applicant:

NUMBER OF DAYS: 1    2    3    4    5	PERMIT FEE: \$25    \$30    \$35    \$40    \$45	NON PROFIT: <input type="radio"/> YES <input type="radio"/> NO
Must provide copy of 501(c)(3)		

### BUSINESS OR ORGANIZATION INFORMATION

Name of <i>Business or Organization applying for Permit</i> :	501(c)(3) Tax ID #
Official Mailing Address ( <i>Street, City, Zip</i> ):	
Business or Organization <u>Phone Number</u> :	

### INDIVIDUAL APPLICANT'S OR BUSINESS REPRESENTATIVE'S INFORMATION

Full Name:				
Phone Number:		Email Address:		
Applicant's Address ( <i>if different than the Official Mailing Address</i> ):				
Ethnicity:	Gender:	DOB:	Drivers' License or State ID#:	State Issued:

### EVENT INFORMATION

Name of Event:				
Address of Event ( <i>Street/City/Zip</i> ):				
Location of Event ( <i>such as: Park Name or Building Name or Description of Property</i> ):				
Date(s) of Event:	Set-Up Time	Beginning Time	Ending Time	Move-Out Time
Description of the Event:				

Do you own the property where the event will be held?	<input type="radio"/> YES	<input type="radio"/> NO			
If NO, do you have a lease agreement, contract or written permission from the property owner to obtain a Noise Variance?					
<input type="radio"/> YES	<input type="radio"/> NO				
Is event open to the public?	<input type="radio"/> YES	<input type="radio"/> NO			
Number of expected participants/guest:					
Will there be law enforcement security? (May be required)	<input type="radio"/> YES	<input type="radio"/> NO			
If <u>YES</u> , what law enforcement agency will be providing security? How many officers? Name and phone number of contact person.					
Type of Noise: (circle one):	Live Band	DJ	Home Stereo	Construction	OTHER: _____
Type of equipment to be used:					
Owner of equipment:					
Will the noise come from a vehicle?	<input type="radio"/> YES	<input type="radio"/> NO			
If yes, what is the Make and Model of the Vehicle?					
What hardship would occur if the variance is not granted?					
What noise control measurement will be taken?					
Will alcoholic beverages be available at your event?	<input type="radio"/> YES	<input type="radio"/> NO			

**ATTENTION:**

As the permit holder, you are responsible for all litter/trash clean up generated from your event on the property of the permit location and all surrounding properties. All litter/trash must be placed in an approved garbage receptacle normally used at your location. At the permit holder's expense, you can also rent a dumpster, hire a waste collection company or lot cleaners to assist with cleaning all litter/trash generated by your event. As the permit holder, if the litter/trash remains after the end of your event, you will be held responsible all fines and collection fees which may occur. **APPLICANT'S INITIALS:** \_\_\_\_\_

**NOTICE:** Once this office has accepted your application and fees, no refunds shall be issued. Payment of fees must be made at the time of application and in the form of a money order, cashier's check, or certified check (NO personal or business checks accepted). Make payments payable to: Lafayette Consolidated Government or LCG.

**\*\*THIS PERMIT MAY BE REVOKED IF THE TERMS OF THE VARIANCE ARE VIOLATED. ANY LAW ENFORCEMENT OFFICER OR ALCOHOL & NOISE CONTROL AGENT MAY REVOKE THIS PERMIT FOR ANY VIOLATION OF THE NOISE CONTROL CODE.\*\***

Name of Business: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_