

**Application for Variance/Appeal
Development and Planning Department**

Fee: \$300.00

Address & Legal Description of Property:

OFFICE USE ONLY

Date of Application: _____

Proposed BOZA Meeting Date: _____

Received by: _____

Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Name of Agent: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email Address: _____

CERTIFICATION AND AGREEMENT

1. The applicant/owner declares that the statements on this application are true and correct.
2. The owner’s signature is certification that he/she is the owner of the subject property and consents to the submission of the application for a variance, even if a non-owner applicant submits the request.
3. By filing a petition for a variance, the applicant/owner consents to allow the appropriate City-Parish employees to enter the property described in this variance request for the purposes of installation, maintenance and removal of a public notification sign and to inspect and photograph the site.
4. The owner and applicant acknowledge that the actions of the Board of Zoning Adjustment have no effect on any existing private Subdivision Restrictions or Covenants. Compliance with any applicable private regulations is a civil matter and the responsibility of the property owner.

Signed this _____ day of _____, 202_____

Owner _____
(Print Name)

(Signature)

Applicant _____
(Print Name)

(Signature)

MINIMAL GRAPHIC REQUIREMENT

A. *SUBMITTAL REQUIREMENT

- **Two (2) copies** of the site plan to **SCALE**, no larger than 8" x 11" (only).
- One (1) electronic copy 8" x 11" of the site plan emailed to alacombe@LafayetteLA.gov
- Completed application form (including owner' s signature)
- \$300 Application Fee (Check, Money Order or Cash)
- \$135 Recording Fee will be due upon approval of your variance.
- Any applicable Power of Attorney documents or signature authority documents
- Adjacent Property Owners (within **200 feet**) of the perimeter of the property for which the variance is being requested
- Typed mailing labels on (Avery 5160 labels)
- **Email a copy of mailing labels to Leticia Leblanc (leticia@LafayetteLA.gov).**
 - This information can be obtained at the Lafayette Parish Assessor's office:
1010 Layette Street, Suite 402
Lafayette, LA 70501
337-291-7080
or online at <http://www.lafayetteassessor.com>
- **The application will not be placed on the Meeting Agenda without proper mailing labels being received by submittal deadline to the Development Department.**

B. ATTENDANCE REQUIREMENT

- **No action will be taken on any application unless the applicant or authorized agent is present at the Board of Zoning Adjustment meeting.**

If there are any questions regarding a variance application, please contact:

April LaCombe

337-291-8442

alacombe@lafayettela.gov

BOARD OF ZONING ADJUSTMENT
2021 APPLICATION DEADLINE AND MEETING DATES

4:00 p.m.
DEADLINE DATE

5:30 p.m.
MEETING DATE

Monday, November 9, 2020

Thursday, December 10, 2020

Monday, December 14, 2020

Thursday, January 14, 2021

Monday, January 11, 2021

Thursday, February 11, 2021

Monday, February 8, 2021

Thursday, March 11, 2021

Monday, March 8, 2021

Thursday, April 8, 2021

Monday, April 12, 2021

Thursday, May 13, 2021

Monday, May 10, 2021

Thursday, June 10, 2021

Monday, June 7, 2021

Thursday, July 8, 2021

Monday, July 12, 2021

Thursday, August 12, 2021

Monday, August 9, 2021

Thursday, September 9, 2021

Monday, September 13, 2021

Thursday, October 14, 2021

Monday, October 11, 2021

Thursday, November 11, 2021

Monday, November 8, 2021

Thursday, December 9, 2021

Monday, December 13, 2021

Thursday, January 13, 2022

The Board of Zoning Adjustment meets in the Development and Planning Auditorium,
220 West Willow Street, Building B.