## LAFAYETTE CONSOLIDATED GOVERNMENT HEARING EXAMINER VARIANCE APPLICATION

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Name of Project		
Address of Project:		
Variance Requested:		
Reasons and Justification	s for variance:	
		e primary contact person for this project. All ontact person, as indicated on the application.
( ) <b>Owner:</b>		
Address:		
City:	State:	Zip Code
Telephone:	Fax:	
Email Address (optional):	:	
() Applicant:		
Address:		
City:	State:	Zip Code:
Telephone:	Fax:	
Email Address (optional):	:	
( ) Agent:		
Address:		
City:	State:	Zip Code
Telephone:	Fax	:
Email Address (optional):	:	

### **AFFIDAVIT OF OWNERSHIP**

To be completed by owner:

I,\_\_\_\_\_, HEREBY DECLARE THAT I AM THE SOLE OWNER,

OR HAVE LEGAL POWER OF ATTORNEY, IN WHICH CASE SAID POWER OF ATTORNEY OR A CERTIFIED COPY OF THEREOF IS ATTACHED HERETO, TO REQUEST THE SUBDIVISION APPROVAL ON THE SUBJECT PROPERTY, AND I UNDERSTAND THAT THE MISREPRESENTATION OF SUCH OWNERSHIP AND/OR AUTHORITY, EITHER BEFORE OR AFTER FINAL PLAT APPROVAL, MAY CAUSE THE DENIAL OR VACATION OF SAID SUBDIVISION.

I HEREBY AUTHORIZE\_\_\_\_\_ TO ACT IN MY CAPACITY AS MY (Please Print)

AS MY AGENT FOR THE REPRESENTATION AND/OR PRESENTATION OF THIS REQUEST AND I UNDERSTAND THAT IT IS NECESSARY FOR ME OR MY AUTHORIZED AGENT TO BE PRESENT AT THE HEARING EXAMINER MEETING AND/OR THE PLANNING COMMISSION MEETING.

Signature of owner:\_\_\_\_\_Date:\_\_\_\_\_

To be completed by Applicant/Developer:

I CERTIFY THAT ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I UNDERSTAND MY RIGHTS UNDER THE APPEAL PROCESS.

Applicant's Name:

(Please Print)

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Appeals of a Hearing Examiner Review action must be made to the Planning Commission. Please contact the Hearing Examiner Review staff for copies of the appeal procedure.

### HEARING EXAMINER VARIANCE REQUEST CHECKLIST

- □ Completed variance request application
- □ Five (5) copies of the site plan, drawn to scale, indicating the requested variance
- **D** One (1) copy of the site plan reduced to  $8\frac{1}{2}$  x 11" paper
- □ Filing Fee of \$300 (made payable to Lafayette Consolidated Government):

### **Recordation Fee of \$135(or greater, if actual recording costs exceed \$135)**

- □ Completed Affidavit of Ownership
- D Proof of Ownership of Property
- □ Any Applicable Power of Attorney document of signature authority documents
- □ Names and addresses of all property owners with 300', including those property owners across all adjacent streets on mailing labels, as well as mailing labels for the subject property owner/applicant and surveyor. Mailing labels must be typed on Avery 5160 format and e-mailed to Leticia Leblanc at <u>leticial@LafayetteLA.gov</u>. Failure to e-mail the mailing labels will result in deferring the variance request from the next Hearing Examiner Agenda.

# HEARING EXAMINER SCHEDULE – 2019

Meeting Time: 8:30 a.m. 220 West Willow Street, Building B Lafayette, LA 70501

Submittal Deadline	Post Signs	<u>Comments to Surveyors</u>	Hearing Date
December 19, 2018	January 4, 2019	January 10, 2019	January 11, 2019
January 4, 2019	January 18, 2019	January 24, 2019	January 25, 2019
January 18, 2019	February 1, 2019	February 7, 2019	February 8, 2019
February 1, 2019	February 15, 2019	February 21, 2019	February 22, 2019
February 22, 2019	March 8, 2019	March 14, 2019	March 15, 2019
March 8, 2019	March 22, 2019	March 28, 2019	March 29, 2019
March 22, 2019	April 5, 2019	April 11, 2019	April 12, 2019
April 5, 2019	April 19, 2019	April 25, 2019	April 26, 2019
April 18, 2019	May 3, 2019	May 9, 2019	May 10, 2019
May 3, 2019	May 17, 2019	May 23, 2019	May 24, 2019
May 17, 2019	May 31, 2019	June 6, 2019	June 7, 2019
June 7, 2019	June 21, 2019	June 27, 2019	June 28, 2019
June 21, 2019	July 5, 2019	July 11, 2019	July 12, 2019
July 5, 2019	July 19, 2019	July 25, 2019	July 26, 2019
July 19, 2019	August 2, 2019	August 8, 2019	August 9, 2019
August 2, 2019	August 16, 2019	August 22, 2019	August 23, 2019
August 23, 2019	September 6, 2019	September 12, 2019	September 13, 2019
September 6, 2019	September 20, 2019	September 26, 2019	September 27, 2019
September 20, 2019	October 4, 2019	October 10, 2019	October 11, 2019
October 4, 2019	October 18, 2019	October 24, 2019	October 25, 2019
October 18, 2019	November 1, 2019	November 7, 2019	November 8, 2019

November 1, 2019	November 15, 2019	November 21, 2019	November 22, 2019
November 15, 2019	November 28, 2019	December 5, 2019	December 6, 2019
November 25, 2019	December 13, 2019	December 19, 2019	December 20, 2019

#### ALL SUBMITTALS ARE DUE TO THE DEVELOPMENT DEPARTMENT BY NOON ON THE DAY LISTED